

## **EIS Clackmannanshire Local Association Meeting**

**26<sup>th</sup> April 2022**      **16.15**

Online

### **1.1 Constitution of the Meeting:**

**Chair:** D Hurley

**Minute:** T Barker

**Present:** T Barker, M Dromgoole, K Farrell, D Hurley, G Joyce,

**Apologies:** N Clark, W Cowan, A Moran

### **1.2:1 Minute Accuracy**

Proposed: M Dromgoole

Seconded: G Joyce

### **1.2:2 Matters Arising:**

- Backdated pay rise is included April 2022 monthly pay.
- The requirement for some teachers to produce online learning resources, whilst teaching face to face, persists and may need to be continually raised at LNCT until a resolution is found.
- Compliance training requirements need to be clarified in terms of hours and timeframes. This should not be confused with CLPL. GJ to raise at LNCT.
- LNCT circulars/memos discussed at last LNCT but a lot of debate about the terminology detracted somewhat from the aim of ensuring better communication of joint decisions. There is an agreed requirement to persist in pursuing more effective means of communicating LNCT agreements to all staff. The current cascade model has only limited success.

### **1.3 Secretary's Update:**

- WTA template to be circulated to schools soon. It will include an agreed allocation of time for compliance (mandatory Clacks. Academy) training.
- Some schools may wish to negotiate specific time for online learning commitments and the uploading of resources to Google Classroom.
- KF reiterated the need for schools to include an element of flexibility time to be retained for unforeseen circumstances only and given back over to class teachers if it is not required.

- AM will offer some WTA training in May for school-based reps and also open this to local SMT in schools.
- KF now has access to the online SNCT handbook and is currently undertaking a refresh of documentation relating to policies and procedures. KF will work with Dawn Goodwin (HR) to ensure only current agreements are shared online.

Once a current list of approved policies is agreed, KF to ensure DH can access and add these to the Clacks. EIS website to ensure consistency and ease of access for members.

- There is an EIS filing cabinet still being stored in the former SSSS building. This requires urgent removal as it contains sensitive data relating to historic case work. GJ to contact the Data Protection Officer to ask for advice and request the prompt removal. KF to check and shred any sensitive information still held on file as soon as possible.
- AGM will be open for members to attend virtually or in person. Attendees to let KF know their preference by 1<sup>st</sup> of June to allow accommodation requirements to be confirmed.

The new pay campaign will also be launched at AGM in June.

- National Workers' Day takes place on 2<sup>nd</sup> May (holiday Monday). Executive members agreed a donation towards a wreath to be laid on behalf of the JTUC/EIS. KF will circulate details of events in case anyone wishes to attend.

#### 1.4 **Treasurer's Report:**

- Charitable donations agreed at the recent ABM will be made soon.
- Any receipts in relation to the LA should be submitted to GJ for processing as soon as possible and preferably before the end of term. The deadline for inclusion in this year's accounts is 31<sup>st</sup> August.

#### 1.5 **Learning Rep. Report:**

- RIC PACT modules will go ahead in May/June. DH will be a facilitator and highly recommends the content as high quality CLPL for staff. He asked that Executive members promote these events.
- STEP (Scottish Teachers for Enhanced Practice) will be advertising PL seminars soon, with guest speakers David Cameron and Ken Muir. They will be recorded as

podcasts and can be accessed at a time that suits members. Each session will last approximately thirty minutes.

#### 1.6 **AOCB**

- TB raised concerns about ventilation in schools, with increasing numbers of people being allowed to congregate as mitigations are reduced -e.g., whole school assemblies in primary schools. Risk assessments should continue to be updated and CO2 monitors need to be used to check ventilation regularly. Advice and instructions on these need to be widely circulated. KF to raise at JTUC. TB has contacted H & S for advice specific to one school and will raise at LNCT if necessary. This is likely to be a wider issue that needs investigating.
- GJ suggested moving Executive meetings to Thursdays to allow wider attendance and to spread out EIS commitments throughout the month. This was agreed by all present at the meeting.

#### 1.7 **Date of Next Meeting:**

**Thursday 19th May 2022 4.15pm**